ANU College of Asia and the Pacific
Teaching Awards

Award for Teaching Excellence

Eligibility

All staff within the ANU College of Asia and the Pacific with teaching or teaching/research appointments (full-time or fractional; continuing, sessional or contract) can be nominated.

Staff should have been employed at ANU for at least 2 years at the time of nomination, as evidence of a sustained contribution is required.

The nominee must also be a member of academic staff at ANU during the period of the Award Committee’s deliberations and decision.

Both individual and team nominations are encouraged. Teams may be of any size, however nominations may name no more than five members, and a team name should be provided.

The College accepts self-nomination.

Previously unsuccessful Teaching Award nominees are eligible for renomination.

Selection Criteria

1. Approaches to teaching that influence, motivate and inspire students to learn

Which may include: fostering student development by stimulating curiosity and independence in learning; contributing to the development of students’ critical thinking skills, analytical skills and scholarly values; encouraging student engagement through the enthusiasm shown for learning and teaching; inspiring and motivating students through high-level communication, presentation and interpersonal skills; effective approaches to guidance during the planning of research projects; structures established for ongoing interaction with students.

2. Development of curricula and resources that reflect a command of the field

Which may include: developing and presenting coherent and imaginative resources for student learning; implementing research-led approaches to learning and teaching; demonstrating up-to-date knowledge of the field of study in the design of the curriculum and the creation of resources for learning; communicating clear objectives and expectations for student learning

3. Approaches to assessment and feedback that foster independent learning
Which may include: integrating assessment strategies with the specific aims and objectives for student learning; providing timely, worthwhile feedback to students on their learning; using a variety of assessment and feedback strategies; implementing both formative and summative assessment; adapting assessment methods to different contexts and diverse student needs

4. Respect and support for the development of students as individuals

Which may include: participating in the effective and empathetic guidance and advising of students; assisting students from equity and other demographic subgroups to participate and achieve success in their courses; influencing the overall academic, social and cultural experience of higher education

5. Scholarly activities that have influenced and enhanced learning and teaching

Which may include: showing advanced skills in evaluation and reflective practice; participating in and contributing to professional activities related to learning and teaching; coordination, management and leadership of courses and student learning; conducting and publishing research related to teaching; demonstrating leadership through activities that have broad influence on the profession

Application information

The application is comprised of:

1. Application cover page
2. Written statement, including a synopsis, and discussion addressing each of the five selection criteria (8 pages maximum)
3. Supporting teaching materials
4. Curriculum Vitae (3 pages for individuals; and 1 additional page per team member)
5. References (2 x references, one page each)
6. Evaluations (pages as necessary)
7. Digital photograph

Paper must be A4 and plain white. Margins must be at least 2cm with clear definition between paragraphs. Individual pages that do not meet the requirements, for instance by exceeding the pages limits, will be removed. Font must be a minimum of 11 point.

1. Application cover page
   Editable Form: (See attached)

2. Written statement. The core element of an application for a Teaching Award is a written statement in which nominees describe their teaching activities and achievements, and specifically address each of the five selection criteria. The written statement (8 pages maximum) should be presented under the following headings, in order:

   Synopsis. (150–200 words, written in the third person) The synopsis must cover the nominee's teaching area or discipline, teaching experience, the particular focus of their teaching, teaching methods, and their research/teaching interests.
Selection Criteria

Evidence in support of the claims against these criteria must be provided. The views of students, collaborators and/or colleagues, as appropriate, will be a key element in the assessment of the nominations.

The written statement is limited to eight A4 pages in total and should include all information that might be referred to in the submission.

3. Supporting teaching materials
Selection is based primarily on the written statement addressing the selection criteria. However, selected teaching materials supporting claims made against the selection criteria must be included. The relevance of any such material must be made clear in the written statement.

Supporting teaching materials are limited to a maximum of two of:

- website (URL)
- audio, video or other media files in commonly accessible formats (e.g. .WAV, .AIF, .MP3, .MID, .MPG, .MOV, .WMV, .RM) and/or
- the equivalent of 10 pages of printed material in PDF (additional pages will be removed).

Nominees must ensure that material on websites is accessible to the CAP Teaching Awards Committee.

4. Curriculum Vitae (3 pages for individuals; and 1 additional page per team member)
The Curriculum Vitae should outline the nominee's educational qualifications, employment history, teaching positions held and teaching experience. Include a list of your key publications.

5. References (2 x references, one page each)
Two references, of no more than one A4 page each, must be provided by people who are able to comment on the nominee's teaching against the selection criteria. One of the referees must be the Head of the nominee's faculty, department, school or college. If the application is from a team, the references should apply to the team. The references must be signed by the referee. Electronic signatures on references supplied by the referee to the nominee or institution by email are acceptable.

6. Evaluations (pages as necessary)
Evidence of sustained (at least two years) teaching achievement is required. This should include a summary of evaluation results, as appropriate. For example, this would usually include a summary of ANUSET/SELT ratings on all survey items for all relevant undergraduate teaching and graduate coursework. ANU Statistical Services can assist with SELT and ANUSET data. (Pages as necessary)

7. Digital photograph
A high resolution (300dpi) digital photograph must be submitted and will be used in a publication of all CAP Teaching Award nominees.