

The Australian National University  
**ASIA AND THE PACIFIC TRAVEL GRANT**  
Conditions of Award

**1. INTRODUCTION**

The Asia and the Pacific Travel Grant was established in 2013 through the generous support of ANU College of Asia and the Pacific alumni.

The grant will assist current students of the ANU College of Asia and Pacific to undertake research or study for which they will benefit from travel to Asia or the Pacific. The aim of this grant is to promote the study of Asia and the Pacific.

**2. VALUE**

Two grants will be awarded annually to a value determined by ANU College of Asia and the Pacific. One grant will be awarded to an undergraduate student and one awarded to a postgraduate or higher degree research student.

The grant shall contribute towards paying for economy return airfares to Asia or the Pacific and actual expenses related to travel, e.g. accommodation, in country travel, passport, visa, vaccinations and other preventative medicines.

Travel insurance will be covered by ANU for travel that has been approved by the relevant delegated authority. Students are strongly advised to consult the University's Travel Insurance Policy and should consider seeking advice from the University's Insurance Officer.

The travel grant will be paid as a lump sum once the recipient submits approval to travel documentation. Proof of travel expenses may be requested by the College.

**3. ELIGIBILITY**

The applicant must be enrolled in a degree program of the ANU College of Asia and the Pacific and traveling to Asia or the Pacific to undertake research or study relevant to their degree program.

**4. APPLICATION**

A call for applications shall be made each year on the prescribed form. Applicants must submit all relevant documentation by the advertised closing date.

**5. SELECTION**

The grant shall be awarded by the College's Associate Dean (Education) on the recommendation of the Selection Committee.

When making a recommendation, the Selection Committee shall take into account:

- (a) the extent to which the student can demonstrate that travelling to Asia or the Pacific will contribute to their understanding of the region;
- (b) the applicant's academic record to date.

The grant shall not be awarded if, in the opinion of the Selection Committee, there is no applicant of sufficient merit.

**6. SELECTION COMMITTEE**

The Selection Committee shall be chaired by the Associate Dean (Education), ANU College of Asia and the Pacific (or nominee), and shall include three other members selected by the Associate Dean (Education).

**7. CONCURRENT HOLDING OF GRANTS/SCHOLARSHIPS/AWARDS**

The Asia and the Pacific Travel Grant may be held concurrently with other scholarships, bursaries, grants and awards.

**8. TENURE**

The recipient must be enrolled and remain enrolled on a full-time or part-time basis in an undergraduate, graduate coursework or research program in the College of Asia and the Pacific at The Australian National University while the proposed travel is being undertaken.

The recipient may request permission from the College's Associate Dean (Education) to hold the grant whilst on approved academic program leave, to undertake the proposed travel.

The recipient must complete their proposed travel by December 31 in the year following the date of award.

**9. REPORTING**

Upon completion of the study/research program and return to ANU, the grant recipient must provide a short report on the experience (500 to 1000 words).

**10. ENROLMENT**

If the recipient fails to maintain their enrolment in the program, withdraws from the program or is not on approved academic program leave whilst undertaking the proposed research/study in Asia or the Pacific the grant may have to be surrendered.

**11. TERMINATION**

The grant will terminate upon completion of the proposed travel.

The grant will terminate if the recipient does not adhere to Clause 8 (Tenure), or does not complete the proposed research/study in Asia or the Pacific. The recipient may have to repay all or some of the grant back to the University. This determination will be made by the College's Associate Dean (Education).

**12. PUBLICITY**

It is anticipated that recipients of the Asia and the Pacific Travel Grant may be requested to participate in publicity of the grant from time to time. Recipients may be contacted for an interview and photograph. The University may also publicise the grants by publishing the names of the recipients. Arrangements for such publicity will be made through the Marketing and Communications Office of the ANU College of Asia and the Pacific.

**13. TAXATION**

Grant recipients are responsible for seeking taxation advice regarding their own individual circumstances.



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#### 14. **DISCLAIMER**

The grant recipient is subject to *The Australian National University Act 1991* as amended, to the Statutes and Rules of the University as made from time to time, and to resolutions of the Council and its Committees.

The award of a scholarship does not carry any commitment by the University for future employment.