

**College of Asia and the Pacific –  
University of the South Pacific Strategic Partner Development Grant  
Archives and Pacific Studies workshop and launch at the University of the South Pacific  
Final Project Report  
By Kylie Moloney, Executive Officer of the Pacific Manuscripts Bureau  
August 2016**

**1. Introduction**

The Pacific Manuscripts Bureau was awarded a grant of AUD \$5,000 from the *College of Asia and the Pacific – University of the South Pacific Strategic Partner Development Grant* to convene a workshop at the University of South Pacific (USP) in Suva, Fiji in 2016 with librarians, Pacific studies lecturers and students to encourage students to use the Bureau's significant digital archive collections to support their studies and to learn more about what types of archival resources USP staff and students are seeking.

The workshop was initiated by the Pacific Manuscripts Bureau (PAMBU) in collaboration with the USP Library and the USP Department of History (FALE). The grant covered all expenses for the Chair and Executive Officer of the Bureau to attend the workshop, the expenses for a regional USP librarian to attend (Sylvie Tapasei from the USP Emalus Campus in Port Vila travelled to Suva and attended the workshop and also undertook other local library training – Sylvie's report of her trip is attached) and catering for the workshop.

The Bureau was established in 1968 at the Australian National University, the same year that the USP History department was formed. USP became the first major university in the Pacific Islands to join the Bureau in 2015. As part of the visit to the USP in Suva, a launch was held to celebrate USP library's membership of the Pacific Manuscripts Bureau with a signing of the Agreement USP Head Library and the Chair and Executive Officer of the Pacific Manuscripts Bureau. USP students and staff can now access the Bureau's significant and world class digital archive collections of primary sources to support their studies.

**2. Main event**

The Bureau worked with USP librarians and lecturers to develop a workshop held on Thursday 25 August, to promote and encourage high quality research using primary Pacific Island resources. The workshop program is attached. The support of the ANU College of Asia and the Pacific to deliver the workshop and launch was acknowledged by the Executive Officer of the Pacific Manuscripts Bureau in her introduction speech.

The workshop involved undergraduate and postgraduate USP students, information professionals (librarians, archivists, museum staff) and faculty members from the USP History Department and OCAC (Oceania Centre for Arts, Culture and Pacific Studies). Staff from the ANU CAP in attendance were Kylie Moloney (Pacific Manuscripts Bureau), Associate Professor

Paul D’Arcy (Chair of the Pacific Manuscripts Bureau) and Dr. Vicki Luker (Executive Editor, *The Journal of Pacific History*).

All people attending the event were given a promotional pack which included a brochure about the Pacific Manuscripts Bureau and the ANU Pacific Research Archives. The Executive Officer of the Pacific Manuscripts Bureau will publish her PowerPoint presentation from the day on the ANU PMB web site.

The workshop included summaries of courses taught by University lecturers and Pacific resources available at the special Pacific Collection library within the USP Library. Kylie Moloney explained how to search the Pacific Manuscripts Bureau digital collections. Dr. Nic Halter (a former ANU PhD graduate from ANU CAP CHL History-2015, now working as a history lecturer at USP) and Kylie Moloney demonstrated several Pacific Island resources (including the ANU CAP Maps Online website, ANU Pacific Research Archive collections, the National Library of Australia, the National Library of New Zealand and the University of Hawaii collections) found elsewhere in the world and available via the internet.

Representatives from local collecting institutions – the National Archives of Fiji, National Museum of Fiji and the Pacific Theological College - attended the workshop and presented short summaries of their collections and how they may be useful for student research.

A highlight of the workshop was the student/staff practical activity where students worked in small groups with lecturers and specialist librarians in a computer lab to brainstorm keywords associated with their research projects and found relevant primary resources using the Internet. The students and staff shared their findings and the group discussed the challenges and successes associated with searching for primary resources relating to Pacific Island research.

The University Librarian of the USP, on behalf of the USP Vice-Chancellor & President and the Executive Officer of the Bureau formally signed the agreement between the USP and the Pacific Manuscripts Bureau. This agreement means that the USP Library, and all 12 regional USP campuses are now a member of the Bureau and can access the PMB digitised archival collections online.

### 3. Key outcomes from the event

As a result of the workshop, a sustainable and long-term collaborative relationship between USP Library, USP Pacific history and Pacific studies staff, ANU Pacific history scholars and the Pacific Manuscripts Bureau was strengthened and enhanced. Although these relationships have existed for many years, the Bureau’s new digital platform and lower pricing structure for Pacific Island university members has meant that the relationship between the USP and the Pacific Manuscripts Bureau is now formal and the Bureau’s collections are now accessible to all USP students wherever they are in the Pacific.

I am delighted to report that the event was successful and beneficial to all who attended (see attachment emails from a variety of people who attended the workshop expressing their thanks). All participants had time to comment and contribute to the fruitful discussions held throughout the day. Personally, I learned a great deal from the library staff and lecturers on what Pacific Island archival resources are in demand and what areas of the Bureau's collection students and lecturers would like to see developed. One of these learnings is the lack of archival resources with an "indigenous voice". I have already begun looking into the possibility of the Pacific Manuscripts Bureau assisting with Pacific Island oral history projects both in the Pacific Island region and back in Canberra.

One of the over-arching positive aspects of the workshop was to include information professionals, academics, students and cultural institution representatives in the workshop. The workshop enabled students and professionals to come together at the University of the South Pacific, the premier academic institution for Pacific Island studies in the region, and worked collaboratively alongside each other, sharing their knowledge and expertise about Pacific Island resources.

#### 4. Further project ideas

- a. The Pacific Manuscripts Bureau would like to develop the archive/academic collaborative workshop model further and offer additional workshops on Pacific Island resources in the region.
- b. The Pacific Manuscripts Bureau is willing to provide training to Pacific Island librarians and archivists in how to digitise archival collections and improve the accessibility of Pacific Island resources.
- c. The Pacific Manuscripts Bureau is planning to collaborate with the USP Library and Information Studies course convener to include records management and archive administration content into the revised courses for the LIS certificate and diploma.

#### 5. Thank you

Associate Professor Paul D'Arcy (Chair of the Bureau) and Kylie Moloney (Executive Officer of the Bureau) wish to thank the ANU College of Asia and the Pacific for the financial support provided to undertake and deliver this important workshop. I also wish to thank the USP Library staff, especially Joan Yee (USP University Librarian) and Shirley Devi (Pacific Librarian, USP). A special thanks also to Dr. Vicki Luker (ANU CAP), Dr. Morgan Tuimalealiifano (USP History Senior Lecturer), Dr. Nic Halter (USP History lecturer) and Dr. Keri Mills (USP History lecturer) for their support and involvement to make the workshop a success.

#### 6. Attachments

- a. Attachment 1: Workshop program
- b. Attachment 2: Photographs from the workshop
- c. Attachment 3: Thank you emails from participants and Sylvie Tapasei's report

## USP ANU Pacific Resources Seminar/Workshop

### Program

**Thursday 25 August 2016**

Venue: Workshop and Launch: ICT Video Conference Room 1, Japan-Pacific ICT Centre, Building B, Level 2 (capacity 40-45)

11am-12noon session: Professional Training Lab, Japan-Pacific ICT Centre, Building A, Level 4 (capacity 20)

Time	Presenter/Activity	Notes	Jobs – Who is responsible?	
<b>9:00 – 9:30am</b>	9:00-9:05am Welcome and introductions – Joan	Thank you USP for hosting. The ANU College of Asia and the Pacific to be acknowledged for their ongoing support of the Pacific Manuscripts Bureau and Pacific studies in the region.  Summary of what Pacific related courses USP students are studying and researching.  Pacific Island resources being used by staff and students in the USP library.		
	9:05-9:10am – Pambu welcome – Kylie			
	9:10-9:15am – Summary of Pacific courses at USP - Morgan			
	9:15pm-09:25pm – Pacific Island resources being used in the USP library – Sylvie and Shirley			
<b>9:30 – 10:00am</b>	The Pacific Manuscripts Bureau	Brief history of the work of the Bureau and a summary of the types of resources students can find in the Pacific Manuscripts Bureau online database	PMB – history and summary of sources	<b>Kylie Moloney</b>
			Demonstration of how USP students can access PMB	<b>Shirley searching on Milne Woodford Notebook Clingan</b>

<b>10:00-10:30am</b>	<p>USP teaching staff and students. One staff from History, one from Pacific Studies. Two post-grads and two under-grads.</p> <p><b>Conference room</b></p>	<p>USP teaching staff and students will describe curriculums relating to the Pacific Islands being taught at the USP as well as the current research interests of Pacific Island scholars. This knowledge will assist the Bureau to plan digital preservation copying projects throughout the Pacific Islands.</p>	List of thesis students & Research topics.	<b>USP Teaching staff and students.</b>
<b>10:30-11:00am</b>	Morning Tea		Catering	<b>USP Library/History staff to organise PMB to pay.</b>
<b>11:00am – 12:00pm</b>	<p>Student and staff activities / group work:</p> <p><b>Lab – seats about 20 people</b></p>	<p>Staff from the PMB and USP will collaborate prior to the workshop to design a research exercise which will both appeal to popular and relevant USP research topics and demonstrate the breadth and ease of access to the PMB archive for this topic, producing a finding aid information package.</p>	<p>Historian Dr Nic Halter will collaborate with PMB staff on research activities prior to workshop.</p>	
<b>12pm-1:00pm</b>	<b>Lunch</b>			
<b>1:00-2:00pm</b>	<p><b>Pacific Island resources that are available in Suva</b></p> <p><b>Please add suggestion</b></p>	<p>Fiji National Archives Fiji National Museum Pacific Theological College</p>	Fiji National Archives	<b>Opeta Alefaio</b>
			Fiji National Museum	
			Pacific Theological College	<b>Nalini (PTC Librarian)</b>

<b>2:00-2:30pm</b>	<b>Pacific Island resources available elsewhere in the world</b>	Australian National University Pacific Research Archives and Library National Library of Australia National Library of New Zealand University of Hawaii collections	<b>Kylie Moloney</b>	
<b>2:30pm-3pm</b>	<b>Closing Remarks</b>  <b>Thank you</b>	May include a discussion on what kinds of archives USP staff and students would like the Bureau to focus on digitising in the future.  How can we work better together to support learning and resource discovery for USP students?	<b>Kylie Moloney and Paul D’Arcy, Morgan (ANU)</b> <b>Summary of main points arising from discussion</b>	
<b>3-3:30pm</b>	<b>Afternoon tea</b>			
<b>3:30-4pm</b>	<b>Launch of USP’s membership to the Pacific Manuscripts Bureau</b>  <b>Intro – Joan</b> <b>Chair of PMB – Paul D’Arcy</b>	Launch and celebrate USP library's membership of the Pacific Manuscripts Bureau with a signing of the Agreement involving the USP Vice Chancellor (or other nominated person) and the Chair and Executive Officer of the Pacific Manuscripts Bureau. Marketing office to attend the launch of the USP library’s membership of the Pacific Manuscripts Bureau.	Venue Signing table Catering	<b>USP Library staff, Paul D’Arcy (Chair of PMB) and Kylie Moloney</b>
			Payment for catering	<b>Kylie Moloney</b>

### **Aim of the workshop**

The Pacific Manuscripts Bureau will collaborate and actively engage with University of the South Pacific (USP) library and academic staff to increase awareness of the Bureau's archival collections and learn about archival resources that USP staff and students are seeking.

The Pacific Manuscripts Bureau was established in 1968 at the ANU. The University of the South Pacific became the first major university with twelve campuses throughout the Pacific Islands to join the Pacific Manuscripts Bureau in 2015. USP students can now access the Bureau's significant and world class digital archive collections to support their studies.

The objective of this activity is to work towards developing a sustainable and long-term collaborative relationship between the librarians and Pacific Studies staff at the USP and the Bureau. Although these relationships have existed for many years, the Bureau's new digital platform and lower pricing structure for Pacific Island university members has meant that the relationship between the USP and the Pacific Manuscripts Bureau is now formal and the Bureau's collections are now accessible to all USP students wherever they are in the Pacific.

The workshop will promote and encourage high quality research at the USP relevant to the Pacific context using primary sources and ICT resources such as the Pacific Manuscripts Bureau digital archive collection. These objectives are specified in the current USP Strategic Plan 2013-2018: <https://www.usp.ac.fj/strategicplan2013-2018>

The workshop/workshop/seminar at USP with USP librarians and Pacific historians and academics. The workshop will include:

- A brief summary of the Bureau's collections and how USP staff and students can access them.
- A summary of what Pacific related courses USP students are studying and researching. This will include what Pacific Island resources are being used by staff and students in the USP library.
- A discussion on what kinds of archives and subjects USP staff and students would like the Bureau to focus on digitising in the future.

- Other Pacific Island archival resources available to USP staff and students. Representatives from local institutions that hold important historical resources such as the Fiji National Archives, the Fiji Museum, the Pacific Theological College and the Marist Provincial Archives will be invited to attend.

International institutions that hold Pacific Island resources will also be promoted including the Australian National University Pacific Research Archives and Library, the National Library of Australia, the National Library of New Zealand and the University of Hawaii collections.



**Photographs from the Archives and Pacific Studies workshop and launch of the University of South Pacific becoming a member of the Pacific Manuscripts Bureau**

**Thursday 25 August 2016, Suva, Fiji**



Kylie Moloney, Executive Officer of the Pacific Manuscripts Bureau signing the Agreement with USP University Librarian Sin Joan Yee, to become a member of the Pacific Manuscripts Bureau.



Kylie Moloney, Executive Officer of the Pacific Manuscripts Bureau, USP University Librarian Sin Joan Yee and Associate Professor Paul D'Arcy, Chair of the Pacific Manuscripts Bureau with the signed agreement.



Dr. T Morgan Tuimalealiifano (Head of USP History) explains the courses and research interests of history students at the University of the South Pacific.



Participants at the Archives and Pacific Studies workshop held at the University of South Pacific





Kylie Moloney, Executive Officer of the Pacific Manuscripts Bureau presenting at the workshop.

## RE: Workshop

Morgan Tuimalealiifano <morgan.tuimalealiifano@usp.ac.fj>

Mon 29/08/2016 7:56 AM

To: S. Joan Yee <sjoan.yee@usp.ac.fj>; Kylie Moloney <kylie.moloney@anu.edu.au>; Paul D'Arcy <paul.darcy@anu.edu.au>; Shirley Devi <shirley.devi@usp.ac.fj>; Elizabeth Fong <elizabeth.fong@usp.ac.fj>; Nicholas Halter <nicholas.halter@usp.ac.fj>; Vicki Luker <vicki.luker@anu.edu.au>; Keri Mills <keri.mills@usp.ac.fj>;

Cc: Library Yellows <libyellows@usp.ac.fj>;

Hi Joan

Indeed, it was very successful particularly with the hands-on-workshop. We could've spent a little bit more time on it.

Thanks for this initiative.

The considerable savings of about AUD19,000 annually (FJD35,000) is perhaps worth mentioning or in percentages say 85 to 95%.

Morgan

PS: I think there was a set of written instructions for accessing the site, if so, could this be made available for staff to post on to Moodle shell.

PPS: Is it possible to obtain a scanned copy of the MOU for our own promotion exercises?

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From: S. Joan Yee

Sent: Monday, August 29, 2016 8:56 AM

To: PACLIBED kylie.moloney; Morgan Tuimalealiifano; Paul D'Arcy; Shirley Devi; Elizabeth Fong; Nicholas Halter; Vicki Luker; Keri Mills

Cc: Library Yellows

Subject: Workshop

Dear Paul and Kylie,

I would like to formally thank the Bureau for the very successful workshop held last week.

We at USP Library learnt a lot from it and will be reviewing our offerings to staff and students using some the ideas we have learnt from the workshop.

I am sure that the students and academic staff also learnt a lot from the sessions.

I wanted to send a piece to the USP marketing office together with a photo. I attach a draft – please feel free to add/subtract, modify.

Thanks, Joan

From Sin Joan Yee

### **Workshop on Pacific Digital Archives**

A workshop to promote and encourage high quality research using primary Pacific and ICT resources was held at The USP on Thursday 25 September 2016.

The workshop was initiated by the Pacific Manuscripts Bureau (PAMBU) in collaboration with the USP Library and the Department of History (FALE). The Bureau was established in 1968 at the Australian National University. USP became the first major university in the Pacific Islands to join the Bureau in 2015. USP students and staff can now access the Bureau's significant and world class digital archive collections of primary sources to support their studies.

The workshop involved post graduate students, information professionals (librarians, archivists, museum staff) and faculty members from the History Department and OCAC (Oceania Centre for Arts, Culture and Pacific Studies). Topics covered the PAMBU collections and how USP students and staff can access them, an overview of the Pacific-related courses USP students are studying and researching and Pacific resources they are using in the USP Library, discussion on the kinds of archives and subjects USP students and staff would like the Bureau to focus on digitizing in the future and the archival resources held by other organisations such as the Fiji National Archives, Fiji Museum, Pacific Theological College, and the Methodist Church. International institutions that hold Pacific Island resources were also promoted including the Australian National University Pacific Research Archives and Library, the National Library of Australia, the National Library of New Zealand and the University of Hawaii collections.

As a result of the workshop, a sustainable and long-term collaborative relationship between USP Library, Pacific Studies staff at The USP and the Bureau. Although these relationships have existed for many years, the Bureau's new digital platform and lower pricing structure for Pacific Island university members has meant that the relationship between The USP and the Pacific Manuscripts Bureau is now formal and the Bureau's collections are now accessible to all USP students wherever they are in the Pacific.

The University Librarian, on behalf of the Vice-Chancellor & President, formally signed the agreement between The USP and PAMBU at the end of the workshop.

## Re: Workshop

Kylie Moloney

Tue 30/08/2016 10:18 AM

To: S. Joan Yee <[sjoan.yee@usp.ac.fj](mailto:sjoan.yee@usp.ac.fj)>; Morgan Tuimalealiifano <[morgan.tuimalealiifano@usp.ac.fj](mailto:morgan.tuimalealiifano@usp.ac.fj)>; Paul D'Arcy <[paul.darcy@anu.edu.au](mailto:paul.darcy@anu.edu.au)>; Shirley Devi <[shirley.devi@usp.ac.fj](mailto:shirley.devi@usp.ac.fj)>; Elizabeth Fong <[elizabeth.fong@usp.ac.fj](mailto:elizabeth.fong@usp.ac.fj)>; Nicholas Halter <[nicholas.halter@usp.ac.fj](mailto:nicholas.halter@usp.ac.fj)>; Vicki Luker <[vicki.luker@anu.edu.au](mailto:vicki.luker@anu.edu.au)>; Keri Mills <[keri.mills@usp.ac.fj](mailto:keri.mills@usp.ac.fj)>;

Cc: Library Yellows <[libyellow@usp.ac.fj](mailto:libyellow@usp.ac.fj)>;

Dear Joan, Morgan and Shirley

Thank you so much for collaborating with the Pacific Manuscripts Bureau and ANU staff to deliver the Pacific resources and PAMBU workshop last Thursday.

I am delighted that the event was so beneficial to everyone who attended. I certainly learned a great deal from the library staff and lecturers on what archival resources are in demand and what areas of the PAMBU collection they would like to see developed. I will certainly be seeking more "indigenous voice" resources and have already begun looking into the possibility of PAMBU assisting with some Pacific Island oral history projects.

I am also glad that the practical workshop worked so well. Thank you to Dr. Nic Halter and the students for being so happy to participate and share their topics. I think the practical workshop was successful because it was so special to have academics, specialist information professionals, and students working along side each other during the workshop. I would certainly like to expand or develop this idea further if we could arrange for another workshop.

A very special time was had by all and I think, for me, one of the over-arching positive aspects of the workshop was to have information professionals, academics, students and cultural institution representatives come together to share their knowledge and expertise.

I will inform you when I have published my PowerPoint slides to the PMB web site.

A special thank you to Shirley and her team for organising the logistics and catering etc. for the event. The food was lovely! Thank you Shirley.

Until next time - let's keep in touch!

Vinaka vakalevu

Kylie

Kylie Moloney  
Executive Officer  
Pacific Manuscripts Bureau  
School of Culture, History and Language



## **Report on the Pacific Manuscript Bureau Seminar/ Workshop**

**USP Laucala Campus, Suva, Fiji, 25<sup>th</sup> August 2016**

Sylvie Tapasei GARAE, library assistant at USP Emalus Campus, Port Vila Vanuatu was partly sponsored by Pacific Manuscript Bureau (PAMBU) to attend its workshop/ seminar. This was held at Japan-Pacific ICT Center at USP Laucala Campus, Suva, Fiji on Thursday 25<sup>th</sup> August 2016. The workshop was presented by Kylie Moloney from PAMBU. The main aim for this workshop/ seminar is to talk about the Pacific Islands resources and at the same time to launch the USP's membership of the Pacific Manuscript Bureau.

The program started at 9:00 am with the arrival of the participants and the word of welcome by the USP Librarian, Sin Joan Yee followed on by Kylie Moloney, the main coordinator of the workshop.

Sylvie and Shirley Devi, librarian for USP Pacific collection were asked to briefly talk about the Pacific Islands resources being used by staff and students in the USP library. Shirley talked about the Pac collection and gave some references of some old documents that are kept in this special collection. Emalus Library does not have a Pac Collection but has a Vanuatu Collection instead. Vanuatu collection comprises of Vanuatu books and this collection is a closed collection used by USP students as well as researchers who come from overseas and Vanuatu.

Doctor Morgan from the History Department at USP presented his talk about the courses relating to Pacific Islands being taught at the USP and the current research interests of Pacific islands scholars and how materials stored by PAMBU are important to teaching these courses.

The main presentation was from Kylie Moloney who talked about the Pacific Manuscripts Bureau's extensive collection of archival materials in microfilms and now in the digital formats. PAMBU has great collections of old photographs, mission and church records, papers of non-government organizations, political parties, trade unions, women's groups, youth groups and community associations; newspapers, newsletters and other serials and much more. She presented PAMBU's online database and some other databases of Pacific islands resources held in various places in the world. The workshop promotes archival materials about the South Pacific that are held by PAMBU, great historical materials that historians, students, librarians and researchers could get access to for their research purposes. It was interesting to learn about these as for a librarian whose task is to provide information; I could direct students and researchers at USP Vanuatu to these important sources of rich information for their benefits.

There were also students and staff activities and group work that consisted of a research exercise where staff tried to help students in their research topic and demonstrate how to get information from PAMBU site. I found this part of program very interesting as I get to practice and learn what issues a student faced when conducting a research.

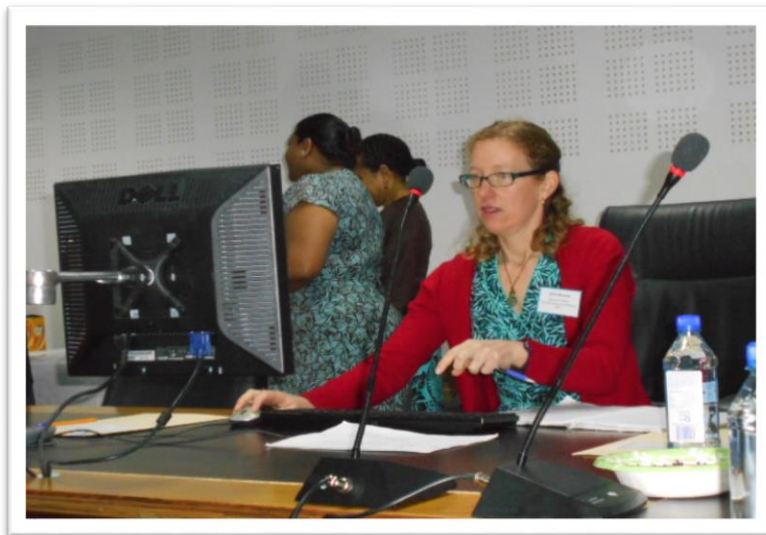
This was a very interesting and worthwhile gathering. It brought together library professionals, lecturers, archivists, students, in other words, people from different background and we were able to learn from one another's experiences and gained valuable connections for future collaboration. I am glad to have participated in this seminar/workshop because I was able to learn about the work of an archivist and to discover the important work that PAMBU is carrying out. I have gained valuable information that I can share with USP students and library users from Vanuatu for their research topics.

**Sylvie Tapasei GARAE**

**USP Emalus Campus Library**

**Port Vila, Vanuatu.**

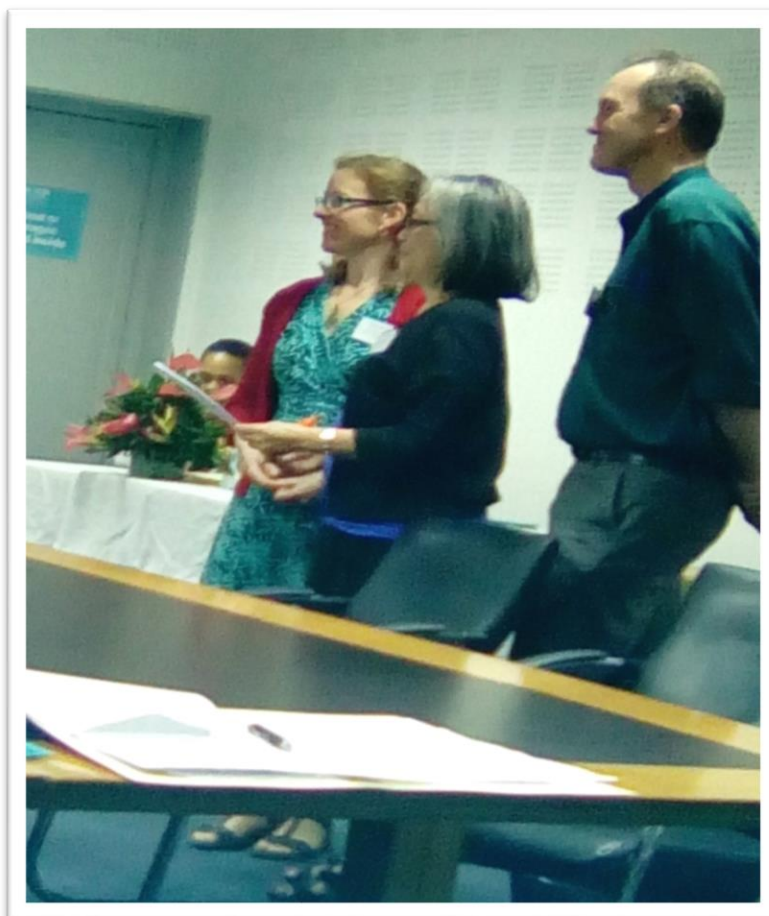
### **Photographs**



**Kylie Moloney getting ready for her the presentation**



From left to right: a student rep, Mr. Paul d'Arcy, Sin joan Yee, Dr. Vicky.



Launching of USP's membership to the Pacific Manuscripts Bureau



**Kylie and Sylvie after the workshop**